Minutes

Call to Order: President Waalkes called the meeting of the Jenison Public Schools Board of Education to order at 7:30 p.m.

Members Present: Craig Jenison, Jen Postema, Amanda Peterman, Mark Richter, Eric Hartman and William Waalkes

Members Absent: Craig Rockwell

Others Present: Tom TenBrink, Superintendent, Kimberly Kiel, Director of Finance & Operations, Leslie Philipps, Director of Human Resources, Lloyd Gingerich, Rosewood Principals

Action Items:

Mr. Jenison made a motion to designate Macatawa Bank for check/deposit clearing, as the depository for all Jenison Public School funds for the 2017-2018 school year. Mr. Richter seconded the motion, the motion was carried 6-0.

It was moved by Dr. Hartman to approve the Treasurer of the Board, Superintendent, Director of Finance & Operations, Comptroller, Food Service Director, and Assistant Food Service Director as signatories for the 2017-2018 school year. Mrs. Peterman seconded the motion, the motion was carried 6-0.

The meeting dates for the 2017-2018 school year were submitted to the Board for approval. Mr. Richter made a motion to approve the dates as submitted with a change in start time to 7:00 P.M. Mrs. Postema seconded the motion, the motion was carried 6-0.

Dr. Hartman made a motion to designate the Superintendent, Director of Finance & Operations and Comptroller, as authorized individuals to access the district’s safety deposit box. Mr. Jenison seconded the motion, the motion was carried 6-0.

Mr. Jenison moved to designate the Superintendent as the individual responsible for posting public notices for the 2017-2018 school year. Mr. Richter seconded the motion, the motion was carried 6-0.

Dr. Hartman made a motion to appoint the Director of Finance & Operations as the individual responsible for public elections. Mr. Jenison seconded the motion, the motion was carried 6-0.

Mrs. Postema moved to approve designation be made for the Director of Finance and Operations for all public elections held during the 2017-2018 school year. Dr. Hartman seconded the motion, the motion was carried 6-0.

A motion was made by Mrs. Peterman to authorize electronic fund transfers and to designate the Director of Finance & Operations and the Comptroller as electronic transfer officers for the district. Mrs. Postema seconded the motion, the motion was carried 6-0.
Regular Meeting

Public Comment:

Approval of Agenda: Dr. Hartman moved to approve the agenda for tonight’s board meeting. Mr. Jenison seconded the motion, the motion was carried 6-0.

Action Items: The minutes of the June 12, 2017, Board of Education regular meeting were presented to the Board for approval. Mr. Richter moved that the minutes be accepted as presented. Mrs. Postema seconded the motion, the motion was carried 6-0.

Dr. Hartman moved to approve the financial report as submitted. Mr. Jenison seconded the motion, the motion was carried 6-0.

It was moved by Dr. Hartman to approve a van purchase for the Great Start Readiness Program. Mrs. Peterman seconded the motion, the motion was carried 6-0.

Mr. Richter moved to appoint Mrs. Postema as the Board’s representative to the Ottawa Area School Board Association Board of Directors. Mr. Jenison seconded the motion, the motion was carried 6-0.

Mr. Richter moved to appoint Mrs. Postema as the Board’s representative to the Jenison Public Education Foundation. Mr. Jenison seconded the motion, the motion was carried 6-0.

Discussion Items: Director of Human Resources Leslie Philipps discussed first reading of Board policies.

- Policy 0160
- Policy 2461
- Policy 3120.04
- Policy 3121
- Policy 4121
- Policy 5111.01
- Policy 5111.03
- Policy 5610
- Policy 5630.01
- Policy 7540.02
- Policy 8330
- Policy 8340

Lloyd Gingerich presented the past, present, and future of our Spanish Immersion Program.

Director of Human Resources Leslie Philipps gave a staffing update with new hires for the 2017-2018 school year.

Superintendent Tom TenBrink shared highlights of the happenings at JPS as part of his Superintendent Report.

Closed Session: Mr. Waalkes motioned to go into closed session meeting to review the Superintendents Evaluation. Mr. Jenison seconded the motion. A roll call was taken:

AYES: Craig Jenison, Jen Postema, Amanda Peterman, Mark Richter, Eric Hartman and William Waalkes. NAYS: --

The motion was carried by roll call of 6-0. The Board moved into closed session at 9:40 p.m.
Mr. Waalkes motioned to move out of the closed session meeting. Dr. Harman seconded the motion, the motion passed with unanimity. The Board returned to open session at 10:07 p.m.

**Adjournment:** President Waalkes adjourned the meeting of the Board of Education at 10:08 p.m. by acclamation.

Respectfully submitted,

Amanda Peterman, Secretary
Jenison Public Schools Board of Education