Call to Order:
Mr. William Waalkes called the workshop meeting of the Jenison Public Schools Board of Education to order at 6:15 p.m.

Members Present:

William Waalkes, President
Craig Rockwell, Trustee
Craig Jenison, Trustee

Eric Hartman, Vice President
Amanda Peterman, Trustee
Jen Postema, Secretary

Mark Richter, Treasurer

Members Absent: Mark Richter arrived at 6:25pm after action items were approved.

Others Present:

Tom TenBrink, Superintendent
Christine Marcy, Director of Finance & Operations

Public Comment:
No public comment.

Action Items:

1. Approval of Agenda:
   a. Mr. Hartman moved to approve the agenda as prepared. Mr. Jenison seconded the motion. The motion was carried 6-0.

2. Approval of Minutes from the January 15, 2018 Board Meeting:
   a. Mr. Jenison moved to approve the minutes from the January 15, 2018 School Board Meeting as presented. Mrs. Peterman seconded the motion. The motion was carried 6-0.

Discussion Items:

1. Book Study - The Power of Positive Leadership (Read Chapters 3 & 4)
   a. Mr. TenBrink mentioned that the Administration team has been reading the book, and has been a good book for the team.
   b. The group discussed the various aspects of the two chapters including how important the leader drives the culture, leading by example, and that the culture doesn’t sustain itself. The group also elaborated on what the district is doing as well as some culture key words that reflect what has been infused in JPS (community, servant leaders, compassion, family, innovation, collaboration, commitment to excellence, and pursuit of excellence). JPS has incorporated programs that have instilled that this culture is sustained. One such program is Capturing Kids Hearts, in which Bauerwood Elementary has been selected as a nationally spotlighted school. Other programs that have created growth to our culture include: STEM, Spanish Immersion, Jenison International Academy, Fine Arts, and so much more. JPS is driven because of the JPS students.
2. Schools of Choice/Diversity Numbers for the 2017-2018 School Year:
   a. Mr. TenBrink went over a packet of information giving the breakdown where our school of choice students are coming from; the populations of each school and the district, also comparing neighboring districts; and, how JPS is growing more diverse.
      i. Mr. TenBrink discussed that most schools in Ottawa follow the 105 School of Choice Plan, whereas JPS follows the 105c Plan.
      ii. JPS’s enrollment is at the highest level in JPS history.
      iii. We are growing more diverse within our student population from about 1% 15 years ago to about 10% presently.
      iv. Both school of choice students and diversity are positively impacting our culture.

3. Explanation of JPS’s handling of the 3% refund for current and past JPS employees:
   a. Mrs. Marcy explained the plan for refunds, and how the business office has done a great job keeping track of funds since 2010. It is the district’s goal to give the funds back to employees as soon as possible.

4. Precursor of the Mid-Year budget adjustment for Board Approval at February 12 Board meeting:
   a. Mrs. Marcy went over the proposed mid-year budget, and will bring to the board the mid-year budget for approval at the February 12, 2018 board meeting.

5. Presentation of Realtor Packet that will be presented on Tuesday, January 30, 2018:
   a. Mr. TenBrink went over the packet that will be available at the realtor event at the Jenison Center for the Arts on Tuesday, January 30, 2018. Mr. TenBrink mentioned that JPS will have an opportunity to share about the district including representatives from the district speaking on its behalf. Those who will be speaking include Dr. Brandon Graham, Jenison High School Principal, Mrs. Kristy Rogalla, Director of Curriculum, and Mrs. Becky Redmer, JIA Executive Director.

6. Review of Goals for the 2017-2018 school year:
   a. Mr. Tenbrink shared a document covering goals for the 2017-2018 school year. The board reviewed the goals as presented in the document. Some goals include creating a culture and diversity task force, mentoring new administrators, and overseeing all aspects of the new building project and providing direction and monitoring all bond projects scheduled to be finished during the 2017-18 school year.

7. Round Table - What else would you like discuss?
   a. Mr. TenBrink clarified a question that Mrs. Postema had regarding the electronic sign for the new JIA building (existing ECC building). Other buildings in the district will be getting electronic signs this spring. There is a plan to have a sign at the existing ECC building once the updates are made to the building.
   b. Mr. TenBrink addressed concerns regarding classroom sizes that reach a 30 student capacity especially due to the ensurge of Spanish Immersion students in the 2nd grade.
   c. Mr. TenBrink mentioned that there are plans for an Open House for the new building for the community.
   d. Mrs. Postema asked about the progress of negotiations with JEA. Due to wanting to give this more time to discuss, the board will discuss this at a future meeting.

8. Adjournment:
   a. President Waalkes adjourned the Board of Education workshop meeting at 8:43pm by acclamation.

Respectfully submitted,

[Signature]

Jen Postema, Secretary
Jenison Public Schools Board of Education